## External Membership Form

**Alumni and others**

**Membership No.**

**vikram sarabhai library**

**Indian Institute of Management Ahmedabad**

<table>
<thead>
<tr>
<th>Reading Membership</th>
<th>Borrowing Membership</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Alumni **</td>
<td>☐ Retired employees</td>
</tr>
<tr>
<td>☐ Board members (past &amp; present)</td>
<td>☐ Academic visitors</td>
</tr>
<tr>
<td>☐</td>
<td>(Recommended by IIMA faculty)</td>
</tr>
</tbody>
</table>

**PGP/MBA, FPM/PhD, PGPX, AFP, FDP**

**Name (in Capital letters only):**

**Office Address:**

*(Specify the name of Institute/Organization)*

**Residence Address:**

**E-mail:**

*Phone (O):* __________

*Phone (M):* __________

**Membership Norms/ Rules:**

- The book/s would be issued for 30 days. Renewal can be done if there is/are no hold/s on it.
- The membership card is for library use only, thus it should not be used for any other purpose.
- An overdue reminder would be sent to the user 2 days before the due date, if failed to renew or return, an overdue of Re.1*/- per day per book would be charged till it is returned or renewed.
- Certain Online resources are **not accessible** to external members, as license agreements does not permit the same.
- Complete photocopy of book/s and journal/s is/are not allowed.
- The computers in the library are meant for accessing the electronic resources only. Access to social networking sites and other personal mails of any kind is strictly prohibited.
- Photocopy/print charges would be Rs.2*/- per exposure.
- The membership is non-transferable. Only the designated person can use the membership facility.
- The librarian has the right to cancel the membership, if the member is found violating the rules and regulations.

*All the non-refundable fees may attract taxes as applicable.*

**Following Documents are Required to Avail Membership:**

- Alumni Card
- Passport size photo
- ID card issued by IIMA

*I/We hereby agree to abide by the rules and regulations of VS Library-IIMA in force from time to time.*

**Date:** __________

**Signature:** ______________________

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(Approved by LIBRARIAN: ______________________)
VIKRAM SARABHAI LIBRARY
INDIAN INSTITUTE OF MANAGEMENT AHMEDABAD

Reading Membership (Alumni and others)

<table>
<thead>
<tr>
<th>Type of Membership</th>
<th>Non-refundable Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alumni (MBA/PGP, PhD/FPM, PGPX, AFP, FDP), Board Members (Present and Past), Retired Employees, Academic Visitors (recommended by IIMA faculty)</td>
<td>NIL</td>
</tr>
</tbody>
</table>

Borrowing Membership (Alumni and others)

<table>
<thead>
<tr>
<th>Type of Membership</th>
<th>Refundable Deposit (in Rs.)</th>
<th>Loan Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alumni (MBA/PGP, Phd/FPM, PGPX, AFP, FDP), Board Members (Present and Past), Former Employees, Academic Visitors (recommended by IIMA faculty)</td>
<td>5,000/-</td>
<td>2 Books for 30 days</td>
</tr>
<tr>
<td></td>
<td>10,000/-</td>
<td>5 Books for 30 days</td>
</tr>
</tbody>
</table>

(FOR LIBRARY USE ONLY)

Receipt no. & Date: ____________________ Amount received by & Date: ____________________

☐ DD/Cheque no. (in favour of “Indian Institute of Management, Ahmedabad”): ______________

☐ Online payment

☐ Via Transfer

☐ POS terminal

☐ UPI

Valid from: ________________  Valid up to: ________________

Date: / /  Signature: ____________________